

Dorchester County Library Board of Trustees
Jennie Johnston McMahon Library, St, George, SC
January 22, 2018, 7 PM

Present: Warren McCarl, Robert Antill, Bill Collins, Keturah Inabinett, Beth Sabine, and Eddie Crosby.

Absent: Katherine Pemberton, Andrew Gentry.

Guests Present were: Kathy Walters, Sherryl James.

The meeting was called to order by Mr. Collins at 7:00 pm and guests were introduced and welcomed.

The floor was opened for public comment. No comments were offered.

Minutes from the November 20, 2017 were reviewed. Dr. McCarl moved that minutes be accepted as written. Ms. Inabinett seconded and the motion passed.

Highlights from the Business Department Report were:

- As of December 31, 2017 income was \$646170.01 with expenses to that date of \$1144324.54.
- Executive Audit received.
- Various community events attended
- Cecil Williams Exhibit going well and will move to Summerville Branch January 29.
- Bond Referendum – Plaintiff’s Counsel has elected to appeal the 12/2017 decision.

Highlights from the Director Report included:

- Introduced St. George Branch Manager-Sherryl James
- Introduced St. George Children’s Librarian-Kathy Sanders
- Hired part-time Librarian Assistant I- Kaylie Flaughner
- Resignations received – Pinky Harriott, Director of Library Operations(position eliminated), Rebecca VanOsdol, Staff Accountant (continuing part time until replacement found), LeClaire Mizell, Library Aide
- The revised Organizational Chart was accepted as presented
- Statistical Report accepted
- Strategic Plan Framework will be reviewed and suggested updates will be presented by Robert at the March meeting
- Various meetings attended

Committee Reports:

- The Personnel Committee reported that the policies are in need of a complete revision/re-write. Mr. Antill will review and make suggestions at the March meeting.

Action Items:

1. YTD budget presented and reviewed. It was accepted as presented
2. Mr. Antill requested a revision to the 2018 Holiday Schedule eliminating Confederate Memorial Day and adding Good Friday. Dr. McCarl moved to accept the changes. Ms. Inabinett seconded and the motion passed.
3. Staff Days are scheduled for April 13 and October 8, 2018.
4. The Grievance Committee is complete and will meet as needed.
5. The 2016-2017 Executive Audit is complete. The Board accepted the report as presented.
6. The question was raised concerning the disposition of surplus and outdated furniture. Ms. Inabinett moved that the surplus items be removed through existing guidelines. Mr. Crosby seconded and the motion passed. The Friends of the Library will be contacted to make sure they do not have a need for the items before they are disposed of.
7. It was reported that the SC Governor's veto of the lottery fund reallocation was overridden by House and Senate. Therefore the Library will receive lottery funds again this year.
8. Mr. Antill requested a revision of the Library website be considered. He distributed noted he has made on other county library sites. Board members are encouraged to review these other library websites.

Having no further business the meeting was adjourned at 8:12 pm.